



Annual Reports & Financial Statements

God Within • Reaching Out

2020

God within • Reaching out



As **Bourne Baptist Church** we are called to be a Holy Spirit-led, all age community of God,

PRAYERFULLY

and

PROACTIVELY

Spreading the love of Christ

www.bournebaptistchurch.org

Bourne Baptist Church, West Street, Bourne, Lincolnshire, PE10 9NE

Tel: **01778 424206** • Charity Number: **1183205**

Trustees' Annual Report for the period

From Period start date
01 Day 01 Month 2020 Year
 To Period end date
31 Day 12 Month 2020 Year

Section A Reference and administration details

Charity name Bourne Baptist Church CIO

Other names charity is known by

Registered charity number (if any) 1183205

Charity's principal address

Bourne Baptist Church	
West Street	
Bourne Lincs	
Postcode	PE10 9NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Nick Humphreys	Minister		
2	Roland G Smith	Secretary		
3	Victor W Billitt	Treasurer	1/01/20 – 30/01/20	
4	Andrew Norfolk			
5	Christopher Abel			
6	Bryan Cox			
7	Jackie Wardell	Treasurer	30/01/20 – 31/12/20	
8	Lorrae Speirs		15/10/20	
9	Paul Sexton		15/10/20	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(req. 14.11.2017, 14.11.2017, 14.11.2017)</small>	Baptist Union Corporation Ltd - CIO Association Model
How the charity is constituted <small>(req. 14.11.2017, 14.11.2017, 14.11.2017)</small>	CIO Association Constitution
Trustee selection methods <small>(req. 14.11.2017, 14.11.2017, 14.11.2017)</small>	At Special Church Members' meeting, secret voting, 60% of members' votes required - See Constitution Item 14 Charity Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Management of Covid-19 – As trustees of the Charity we followed guidelines given by the Baptist Union the national representative of the Baptist Denomination, we also sought to keep to the guidelines offered by the government with regard to places of worship.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The advancement of the Christian faith according to the Principles of the Baptist denomination.
2. The church may also advance education and carry out other charitable purposes in the UK and/or other parts of the world.
3. Nothing in this Constitution shall authorise an application of the property of the church for purposes that are not charitable in accordance with Section 7 of the Charities and Trustees Investment (Scotland) Act 2005 or Section 2 of the Charities Act (Northern Ireland) 2008.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Church puts on a wide variety of activities for the benefit of the church community and the wider community of Bourne. These have included weekly Sunday morning and regular evening worship and teaching services and weekly Life Groups – designed to connect with and to encourage people in their social and spiritual lives. There are weekly Youth and Children’s clubs, clubs for carers of the very young and the elderly and those needing counselling support from within the wider community.

The Church’s youth and children’s worker with Church members voluntarily assist in teams regularly providing activities in both junior and secondary schools locally as well as hosting, with other Church Staff, visits from local schools to the church building as part of their curriculum requirements.

Also away from the church premises, the wider range of Church-supported activities in the community include the town’s Food Bank, Job Club and the usual public holiday festivities including working alongside other local churches and other local charitable organisations.

In all these activities, the structure of Church management provides for the Trustees to receive regular reports of these interfacing activities of the Church and wider Bourne community as well as the many opportunities for them to take part. The Annual Budget of the Church includes the financial provision of these opportunities – locally, nationally and internationally - as well as the regular ‘church-based’ programme of activities. These appropriate decisions comply with the Trustees duty to have due regard to the Charity Commission’s public guidance benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year the physical interaction of the church has been impacted heavily by Covid-19 (Coronavirus), which meant for large portions of the year we have met virtually over social media. Whilst this has impacted our interactions and stifled our plans, we still have seen growth in our church attendance with people coming into church membership. There has also been a successful increase in people joining Life Groups - midweek meetings for those who want to strengthen their faith and build relationships within the church. Due to the impact of Covid-19 we have been unable to run planned courses but are now seeking to implement online courses in Jan 2021.

The regular programme of 'opening the church doors' for others to attend weekly has been impacted from various lockdowns bought on from Covid-19. But where we could we have moved things to online thus interaction with Mums and Toddlers and Who let the Dad's Out groups have continued via Facebook and email. Our monthly coffee mornings where forced to shut from March. The church has continued to offer support to those groups operating as part of the wider church and so we have continued to help in the Food Bank in the town, and provide space for Cap to offer support to people when restrictions had been relaxed. Due to face to face contact being restricted the pastoral care team sought to offer support to those individuals who approached and engage with the Church for various personal and social needs including the Hardship Fund and the counselling service. 'Open the Book' is a team of members from various churches including Bourne Baptist Church, was unable to work through 2020 but as a church the youth worker and senior minister offered pre-recorded assemblies for the schools. The church also offered support to a number of the local schools by sending gifts to encourage those staff working in these unprecedented times.

We had hoped to continue to increase our church profile in the town and surrounding area through a variety of events including a follow up to our successful 2019 Easter Community event in the expanding Elsea Park Estate, the Family Activities Day at the Recreation Ground, the Easter Walk of Witness at Easter and the market stall at the Christmas Market / Lights Switch On, the latter all in association with the Churches Together Group. We also had arrangements in 2020 to seek to serve the community and had already agreed with Westfield school to decorate their playground furniture. We hope to be able to do this now in 2021. All our Christmas Services where streamed on Facebook to provide space for church members and the general public to all engage in Christmas celebrations.

Children and young people – from 7 -18 – As already identified a lot of our work with the children and young people was moved online. Appreciation to our youth worker and her team who did a wonderful work with our weekly groups. Moving online has meant some areas of the work have been impacted but the young people had a virtual day away. The children also had a three-day summer holiday club which was received well. On-going support with all church youth group members / school leavers has been maintained with regular communications, gifts, pastoral conversations, and virtual get-togethers.

The commitment of Church members has provided not only the greater part of voluntary service which keep the spiritual and social / community work of the Church flourishing, but along with specific grants, sufficient income for the services of 2 fulltime and 3 part-time members of staff dropping down to 2 parttime staff in Sept due to position being filled by

voluntary workers as well as the necessary cost to get equipment to enable the church to stream its services.

Regarding the leadership of the church, we have seen one deacon finish their set term of office so has stood down from the elected leadership. Regarding trustees, Andrew Norfolk was willing to stand for a 2nd term of 3 years and along with Lorrae Speirs and Paul Sexton, all were elected as trustees and onto the diaconate.

As we close this report it is to be noted that thanks from the church body is given to those members of the church who have tirelessly served the church to enable services to continue. It has been appreciated that people in the worship and AV departments develop skills to enable our Sunday services to be what they are today. It is felt that even when we as a community are able to gather together physically again, we still will stream as it enables not only those from the church who are housebound to engage, but also provides those with no faith to engage in a way they are comfortable with.

Though Covid-19 has been somewhat of a destroyer of our plans for 2020, it has also caused us to work differently and to this we are grateful as this has now revealed to us new ways of growing church ministries.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity endeavours to maintain a reserve fund of 3 months of annual expenditure. We are in a positive position of not having a deficit or any debt.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Statement of Assets and Liabilities

In accordance with the Charitable Incorporated Organisations (General) Regulations 2012, Part 10, Regulation 62, the Trustees provide the following information by way of notes to the statement of assets and liabilities, that in respect of the following requirements:



- particulars of any guarantee given by the CIO, where any potential liability under the guarantee is outstanding at the date of statement, and
- particulars of any debt outstanding which is owned by the CIO and which is secured by an express charge on any assets of the CIO

that there are no such guarantees and no such debts outstanding at the date of this statement.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ROLAND GEORGE SMITH	NICHOLAS BRIAN HUMPHREYS
Position (eg Secretary, Chair, etc)	SECRETARY	chair
Date	17/1/21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bourne Baptist Church CIO

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2020		31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Giving	96,874	-	-	96,874	-
Hardship (JW Trust)	-	4,712	-	4,712	-
Gosberton Trust	-	26,600	-	26,600	-
Youth Programme Fund	-	10,000	-	10,000	-
IT Equipment Fund	-	7,100	-	7,100	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	96,874	48,412	-	145,286	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	96,874	48,412	-	145,286	-
A3 Payments					
Salaries inc Tax and Pensions	40,556	26,600	-	67,156	-
Hardship and Church Giving	1,652	830	-	2,482	-
Mission	1,775	-	-	1,775	-
Gas Elec and Rates	5,083	-	-	5,083	-
AV Leasing and Insurance	13,449	-	-	13,449	-
Manse Expenses	1,155	-	-	1,155	-
Repairs and Housekeeping	3,498	-	-	3,498	-
Youthwork	-	2,463	-	2,463	-
Church Office and Legal	3,856	-	-	3,856	-
Sub total	71,024	29,893	-	100,917	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,024	29,893	-	100,917	-
Net of receipts/(payments)	25,850	18,519	-	44,369	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	92,326	6,570	-	85,756	-
Cash funds this year end	118,176	11,949	-	130,125	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		118,176	11,949	-
		-	-	-
		-	-	-
	Total cash funds	118,176	11,949	-
	(agree balances with receipts and payments account(s))			

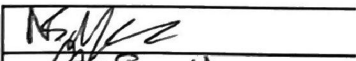

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MR NICHOLAS HUMPHREYS	26/10/21
	ROLAND G SMITH	26/10/21

Independent Examiner's Report to the Trustees of Bourne Baptist Church CIO

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of our report

This report is made solely to the charity's members. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our work, for this report, or for the opinions we have formed.

Mark J Rees LLP

Mr P Bott FCA
Mark J Rees LLP Chartered Accountants
Granville Hall
Granville Road
Leicester
LE1 7RU

Date: 26/10/21